

SCC Meeting Minutes 2-19-19

Attendees	<p>Dale Tanouye-Interim Principal Kamryn Albeso-Student Koltrane Omo-Student Kathi Uyemura-Grade K,1 Rep Brittany Engbarth-Grade 2,3 Rep Chastity Kirk-Grade 4, 5 Rep Marlene Ohira-Resource Rep Karen Oyama-Non-Certificated Staff Laura Lum-PCNC Lara Hackney-Community Dr. Polly Quigley-Community Engagement Office Absent: Isaiah Aina-Hui Cathe Aldueso-Parent Christina Seu-Parent</p>
Scribe	<p>Marlene- Please list all members with title after their name. We missed Christina Seu, Parent Representative, in the email notices for the mock reminders. Lorene</p>
Agenda	<p>I. Call to Order II. Approval of the December 11, 2018 minutes: III. Approval of the February 19, 2019 agenda: IV. Old Business:</p> <ul style="list-style-type: none"> • Discussion of SCC Bylaws <p>VI. New Business:</p> <ul style="list-style-type: none"> • Speaker will be doing a presentation to the group <p>VII. <u>Role Group Reports:</u></p> <ol style="list-style-type: none"> 1. 4-5 Teachers 2. Resource 3. Administration: 4. Hui O’Mililani Uka: 5. PCNC: 6. Student Council 7. Parents 8. Community 9. Non-certificated staff 10. K-1 Teachers: 11. 2-3 Teachers: <p>VII. Reflections: VIII. Announcements:</p>

	<ul style="list-style-type: none"> ● Next Mtg: March 12, 2019 <p>IX. Adjournment:</p>
Minutes	<p>I. Call to Order 5:02pm</p> <p>II. Approval of the December 11, 2018 minutes: Approved by Lara Hackney</p> <p>III. Approval of the February 19, 2019 agenda: Approved by Laura Lum</p> <p>IV. Old Business:</p> <ul style="list-style-type: none"> ● Discussion of SCC Bylaws <p>VI. New Business:</p> <ul style="list-style-type: none"> ● Speaker will be doing a presentation to the group <ul style="list-style-type: none"> ○ Objectives: <ul style="list-style-type: none"> ▪ Provided an overview of SCC ▪ Review common issues SCCs face ▪ Effective family engagement ▪ Resources available ○ SCC Resources <ul style="list-style-type: none"> ▪ Provide training ▪ Provide guidance and support on Community Engagement webpages ▪ Answer questions and address concerns about: <ul style="list-style-type: none"> ● Roles and responsibilities ● Recruitment and election ○ What is a SCC? <ul style="list-style-type: none"> ▪ Focuses on ST achievement and school improvement <ul style="list-style-type: none"> ● Parents ● Students ● Community ● Support staff ● Teachers ● Principal ● 50/50 rule <ul style="list-style-type: none"> ○ Principal → parent ○ Teacher → community rep ○ Non certificated support staff → student ● Co-Chair needs to be able to draft the agenda and post 6 days prior to meeting ▪ What is the purpose of SCC <ul style="list-style-type: none"> ● "...to provide a mechanism whereby parents, the community and other key stakeholders can have a substantially increased voice in the affairs of their local schools, with a clear and concrete enunciation of powers and responsibilities, and

how these are shared with those of the principal” (Act 51)

- It is possible for the principal to override the decision of the SCC
- How does the SCC achieve its purpose?
 - SCC as a mechanism that will
 - Review the Academic and Financial Plans (AFP) and provide recommendations to principal or recommend approval by CS
 - Review evidence of school progress on the implementation of the AFP and align the plan with the educational accountability system.
 - Participate in principal selection and evaluation
 - Provide opportunities for community input and collaboration
 - Review school’s repair and maintenance needs
 - Recommend of develop new school-level policies and rules
 - Request waivers from state agency policies, rules, procedures and exceptions to collective bargaining agreements
 - Make available notices and agendas of public meetings no less than six calendar days prior on the school’s community Engagement webpage and in the office
 - How does the SCC achieve its purpose?
 - Make available minutes from public meetings on a timely basis on the school’s Community Engagement webpage and in the office
 - Establish policies governing SCC composition, election, staggered terms of office for members, operation, vacancies; ensure membership included the principal and at least one parent, teacher, staff, community member, and student and the number of school personnel equals the number of primary stakeholders
 - SCCs shall elect officers (chair, vice-chair, secretary, others as needed)

- Recommended Timeline

- Insert picture

- In the bylaws-Need to layout how the members or elected. They are elected by their stakeholder group. Need to set up a mechanism of how voting will take place.

- What SCC is not

- Is not a governing board
- Does not hire and fire the principal
- Does not control school finances
- Does not evaluate teachers or other staff
- Is not a forum for promoting personal agendas
- Is not a body whose members “represent” constituencies
- Is not a “rubber stamp” approval body

- Waivers and Exceptions

- Waivers are to BOE policies, DOE procedures, rules or regulations, and to other state agencies.
- All SCC waivers/Exceptions request for non-instructional days that impact the schools

- Principal Responsibilities

- The Principal shall have the authority to set aside any decisions made by the SCC if the principal determines it to be in the best interest of the school, provided that the principal notifies the SCC.
- If the SCC opposes a decision of the principal, an appeal shall first be brought to the CAS for resolution and if necessary, to the Superintendent, and finally to the Board of Ed.

- Other Responsibilities

- CAS
 - May require revisions to a school’s AFP
- Superintendent
 - May recommend to the board of education...

- Community Awareness of SCC Role

- How can we successfully recruit, nominate, and elect people to serve on the SCC if the community doesn’t know what the SCC does?
 - Make it visible on the website
 - Any social media-Instagram, twitter
 - Identify the challenges or barriers that we have for parent participation.
- School Community Engagement Webpage
 - What to post:

- Academic and Financial Plan
- School Calendar
- School Bell Schedule
- School SCC roster, agenda, and minutes
- Other suggested programs to include
 - Community children’s council
 - PTSA/PTSO/PCNC/Military Liaison
 - Out-of-school-time programs
 - Community Events
- Essential Elements of Effective Family engagement
 - Building relationships
 - Leveraging strengths
 - Supporting learning
 - WOrking in Groups
 - Practice and feedback
- Resources AFFECT-Activating educators’ focus on Family engagement as central to teaching.
 - affect.coe.hawaii.edu/about-us/
 - 4 module lessons
 - Getting to know students and families
 - Communicating with families
 - Family engagement
 - Partnering with Diverse populations

VII. Role Group Reports:

1. 4-5 Teachers

a. Grade 4

i. Student Success:

1. Students enjoyed their field trip to the Lo’i Kalo (taro farm)
2. Started our rigorous fractions unit and NGSS Structures and Functions of Plants and Animals unit

ii. Teacher Success:

1. Completed mock interviews for most FOL groups
2. We were able to observe the 1st grade teachers to reflect on the Elements of Effective Instruction

b. Grade 5

i. Student Success:

1. Students enjoyed their field trip to the middle school
2. Students also enjoyed their Blue Ribbon Celebration
3. Students also enjoyed their parent activity
4. Starting making their crafts for their may day performance.

ii. Teacher Success:

	<ul style="list-style-type: none"> 1. Parent activity went GREAT! Thank you to PCNC for helping out, and Dale for attending. 2. Getting ready for May Day and all of our dances. <p>2. Resource</p> <ul style="list-style-type: none"> . NTC Mentor/Co-Teach . Will be attending Mentor Forum on Feb. 21 . After school New Teacher Meeting on Feb. 22 <p>a. Coaches</p> <ul style="list-style-type: none"> . Grades K-2 planning NGSS units <ul style="list-style-type: none"> 1. K finished force and weather unit 2. 1 finished light and sound unit 3. 2 has NGSS days coming up in March . Grades 3-5 continue to plan for CCSS and NGSS units. . We had a learning walk during our learning team for teachers to see Elements of Effective instruction in a lesson <p>b. Library</p> <ul style="list-style-type: none"> . This week is our Scholastic Dino-Mite Book Fair! Thank you to everyone volunteering! . Update on the MakerSpace: Cindy is working with Dale Tanouye to plan out the Maker Space, which will be ready for the start of SY 2019-20. Thank you to the HUI for allowing its Library Donation to be used toward MakerSpace supplies. <p>c. Student Council</p> <ul style="list-style-type: none"> . This week Friday is Recycling! . We are assisting in the LIB for family night at the Book Fair on Wednesday . Emcees are practicing for next Friday's assembly . We are participating in CC! Fair booth on 2/16 @ MHS . Officers will be going to Ola Loa on 2/22 for complex wide service project <p>d. WASC</p> <ul style="list-style-type: none"> . Parent/Community Group Interview with WASC Visiting Committee on February 25 4:00 pm Library <p>3. Administration:</p> <ul style="list-style-type: none"> . Appreciate Student Council for Character Counts fair <p>a. Recognized artists for Character counts posters</p> <p>b. Getting ready for WASC</p> <p>c. April 18th Spring Fling-cancelled</p> <p>d. May 3rd May Day</p> <p>e. Blue ribbon is circulating throughout the school.</p> <p>f. Marquee is now blue</p> <p>4. Hui O'Mililani Uka:</p> <ul style="list-style-type: none"> . Suggestion made at HUI-Teacher appreciation after May Day will be on May 3rd. <p>a. PCNC has hard copies for reimbursements for May Day.</p>
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- 5. PCNC:
 - . Shamrock Shuffle in March
- 6. Student Council
 - . SC members did the book fair
 - a. Ola loa retirement community event
 - b. Tuesday, March 12-Primary elections
 - c. Tuesday April 9-General election
 - d. March 6, 7, 8 Spirit week
- 7. Parents
 - . N/A
- 8. Community
 - . None
- 9. Non-certificated staff
 - . None
- 10. K-1 Teachers:
 - Grade K
 - Went to Chinatown-dual purpose field trip: buyers/sellers and cultural celebrations, got to sample some treats such as: gau, candied fruits
 - Celebrated our 100th Day of School: lots of counting =)
 - Continuing with our Force unit: students experiment and explore the use of force (pushes/pulls)
 - Aina lesson: planted a veggie garden
 - Celebrated our Blue Ribbon success with a movie popcorn party
 - Preparing for accreditation

AFP 1 – Student Success

AFP 2 - Staff Success

Grade 1

- Planning day for grade level.
- Celebrate 100 day
- Celebrated blue ribbon movie popcorn
- Aina lesson

AFP 1 – Student Success

AFP 2 - Staff Success

SPED

PreK-

-Teachers just finished our winter Preschool TS Gold assessments.

	<p>- This week will be D for Dinosaur week! - We are continuing working on patterns in math</p> <p>11. 2-3 Teachers: <u>Grade 2</u> AFP 1- Student Success</p> <ul style="list-style-type: none"> • Currently working on Materials Matter Unit from NGSS. It will tie in parent activity for Friday. Make hats and revise with parents. • For reading, they are working on recounting to find the lesson of the story. <p>AFP 2- Staff Success</p> <ul style="list-style-type: none"> • They had a CCSS Day and worked on exiting criteria for second grade. This helps prepare students for third grade. • Ready for WASC and prepping students for visitors. <p><u>Grade 3</u> AFP 1- Student Success</p> <ul style="list-style-type: none"> • Our Field Trip to HTY was on February 8th. Students saw a play called “Home of the Brave.” It was a collection of stories about military children who deal with moving and having to adapt to a new school. • Students participated in “Sight is Beautiful” Poster and “Caring” Poster for Character Counts. <p>AFP 2-Staff Success</p> <ul style="list-style-type: none"> • Our grade level teachers have chosen our song for May Day. Kumus have the dance and lyrics to help support us. We are grateful to HUI for helping us fund our fabric for May Day. • Our grade level teachers are in preparation for SBA practice testing rounds that have started today. We will be going through practice this week and next week to help prepare students for SBA in May. <p>VII. Reflections:</p> <ul style="list-style-type: none"> • Nice to have the presenter with information for the group. <p>VIII. Announcements:</p> <ul style="list-style-type: none"> • Next Mtg: March 12, 2019 <p>IX. Adjournment: 6:13pm</p>
Next Meeting	3-12-19 -Bylaws